

WHS & HANMER SCHOOL BUILDING COMMITTEE

REGULAR MEETING MINUTES

Monday July 23, 2012

		Present	Absent	Excused
Committee Members	Christine Fortunato, Chairwoman	x		
	J. Edward Brymer Jr., Vice Chairman	x		
	Steven Barry	x		
	Daniel Camilliere	x		
	Frank Dellaripa			x
	Diane Fitzpatrick, Clerk			x
	Peter Gardow	x		
Liaisons	David Drake, Council Liaison	x		
	BOE, TBD			
Staff	Jeff Bridges, Town Manager			x
	Mike Turner, Staff Liaison	x		
	Mike Emmett, School Superintendent	x		
	Tom Moore, WHS Principal (ex-officio committee member)	x		
	Fred Bushey, BOE Director of Maintenance			x
	Lori Schroll, Administrative Analyst – Engineering	x		
	RaeAnn Palmer, Assistant Town Manager	x		
Contractors Present	Rusty Malik, Architect, Quisenberry & Arcari Associates	x		
	Ken Biega, Construction Manager, O&G Construction	x		
	Lorel H. Purcell, O&G Construction	x		
Guests Present	Councilman Stathis Manousos	x		
	Councilman Jim McAlister	x		

Call to Order: Chairwoman Fortunato called the meeting to order at 6:34 PM in the Conference Room at the Wethersfield Board of Education office.

1. Public Comments: None

2. Approval of Minutes: Motion by Dan Camilliere seconded by Peter Gardow to approve the minutes of July 9, 2012 meeting. All present voted in favor without corrections.

3. Correspondence:

- a. Letter from State DCS regarding PREP Meeting (no action required)

Chairwoman Fortunato informed the Committee that the meeting date is August 6th and that she will be attending along with Superintendent Emmett, Jeff Bridges, Mike Turner, Susan Smith, Rusty Malik, Ken Biega, Lorel Purcell.

4. Expenditures: None

5. Staff/Architect/CM Information:

a. Architects Reports & Recommendations: Rusty presented 4 scenarios for parking configurations near the athletic fields. He is exploring the viability of creating 30 spaces on Folly Brook and 10 spaces on the south side of Church Street and will work on a schematic design and budget for the cost. Rusty also recommended a change to the Main Entrance Plaza, and to add some designated visitor parking there. The schematics will be completed for the August 13th meeting. Chairwoman asked if a motion is needed at this time, but it was decided to wait until the cost estimates are completed.

b. Construction Managers Report: Ken was asked if the Geothermal/Co-generational/Solar PV is still the best way to proceed. He reported that O&G is re-evaluating the costs and will inform the Committee. He also stated he will have the 1st detailed cost estimate (based on the SD submittal) at the September meeting.

It was reported that the Site subcommittee met with the Field Turf company regarding anchoring the bases and was told it will not void the warranty on the turf.

c. Budget Update: None

d. Schedule: O&G will send it to Chairwoman

6. Old Business (items with # to be distributed at meeting)

a. CM agreement*: (Tabled pending Town Attorney Review)
RaeAnn Palmer stated that nothing has come in regular mail.

b. Architect agreement*: (Tabled pending Town Attorney Review)
Rusty stated that the insurance breakout has been decided and it's being sent to the Town.

c. Committee Reports:
Site Work/Construction - It was decided to combine these two committees for the pre-construction phase. Steve relayed that the subcommittee was in agreement with the Architects recommendation regarding the fields. Mike Turner will ask Kathy Bagley for a memo clarifying the position of the Parks and Recreation Department on field orientation.

Communications - Diane is on vacation this week. The Chairwoman asked Superintendent Emmett to see if a meeting between Keith in the Board's IT Dept. and Diane can be set up to get a website set up that will enable documents to be accessible to everyone on the Committee.

Technology/Furniture – Nothing to Report

Energy – Nothing to Report. Rusty will be scheduling a meeting shortly with the committee.

Finance – Nothing to Report

d. Parking along Folly Brook Blvd: Rusty will have site plans and costs at the next meeting. Numerous issues such as right of way ownership, wetlands, 100 year floodplain, lighting and security need to be addressed.

e. Meeting Schedule: The new schedule was sent in the packets. The 2nd Monday the meeting will be held at the Community Room in the Library and the 4th Monday it will be held in the meeting Room at the Board of Ed.

f. Discussion of IPADS for meeting documentation distribution: Superintendent Emmett stated that the BOE has iPad 1's available for the Building Committee's use.

7. Other Business:

a. Hanmer School Fire Alarm Project Status Report: Superintendent Emmett reported that the Asbestos Abatement is being done this week. They still haven't gotten a response regarding the PCB testing. They are hoping for it to start the project in September, it will be done 2nd shift around the school schedule. He will keep the Committee updated.

8. New Business: None

9. Adjourn: The next meeting will take place on Monday August 13, 2012, in the Community Room at the Library, an email reminder will be sent out.

Motion made by Peter Gardow, seconded by Ed Brymer to adjourn. Meeting adjourned at 8:20 p.m.

I hereby certify that the above is a true copy of the minutes approved by the High School & Hanmer Building Committee.

Diane Fitzpatrick, Clerk

